

VALLEY WOMENS CLUB BOARD MEETING

5:45 p.m. Dec. 8, 2009 Satellite, Hwy 9, Felton

- *Newsletter submissions due before 2/15*

5:45	Connect: Enjoy the potluck	
6:30	Convene	
	Reflection	Nancy G.
	Any additions to the agenda?	
6:45	Context (from last meeting)	
	Approval of minutes	
6:50	Content	
	RC third quarter P&L	Michele
	VWC Budget	Sheila
7:10	Board nominations	Michele
	Current Officer Structure	All
	Officers for 2010	All
	Date for Membership meeting in March	All
7:40	Grant application procedure	Nancy G.
	Acknowledgement of Nature Walk completion	
	Pay Pal report	Dixie
8:10	Consent item	
	RC Safety Report	Nancy M
	Quick questions/reports (2-3 minutes each)	
	Poetry offer	Nancy G.
	Committee year end reports due before Jan meeting	
	Volunteers needed for audit in January	
	Announcements	
	Community Connections reports	
8:45	Adjourn	

Dinner January 12, 2010 meeting: Dusty, Jenna, Mary

Grants The Board of Directors shall review and approve all Requests For Proposals (RFP) before their submission to the funding agency. Review and approval for RFPs between Board meetings may be sought by email. The Board shall review and approve all grant proposals before their submission. Grant applications between Board meetings require an extraordinary Board meeting for approval.

Upon acceptance, the Board shall appoint as board liaison a member of the Executive Committee who shall be responsible for tracking all information and funding related to the grant.

The Board must approve grant budgets. A Grant Tracking Form shall be maintained for each grant. Budget reports shall be made to the Board on a monthly basis.